



**The Minutes of the Regular Meeting of the Belleville Public Library Board  
on Tuesday, September 18, 2018 at 6:00 PM in the Board Room  
of the Belleville Public Library**

- Present:** Councillor P. Carr (Chair); M. Butler; G. Fraiberg; M. Roberts;  
Councillor G. Thompson  
T. Pross, CEO; H. Dewar, Manager of Public Services; J. Alyea, Secretary
- Regrets:** S. Andrews; E. Lindenberg; Councillor M. Panciuk
- Guests:** Harold Brennan and John Enright, presenters from McDougall Insurance
- Media:** None

1. **Call to Order:** The meeting was called to order by Councillor Carr at 6:00 p.m.
2. **Declarations of pecuniary interest by Board Members:** None.
3. **Motion to approve the agenda for the Regular Meeting of 18 September 2018:**  
**MOVED** by G. Fraiberg, **SECONDED** by M. Roberts, THAT the agenda for the Regular Meeting of 18 September 2018 be approved. **CARRIED**
4. **Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s.16.1:**
  - In camera report on matters pertaining to labour relations or employee negotiations.

**MOVED** by M. Butler, **SECONDED** by G. Fraiberg, THAT the Library Board enter into the In Camera session. **CARRIED**

5. **MOVED** by M. Butler, **SECONDED** by Councillor Thompson, THAT the Library Board move out of the In Camera Session and return to the regular meeting.  
**CARRIED**
6. **Presentation from McDougall Insurance – Benefits brokerage proposal for Library benefit plan:**

Harold Brennan and John Enright, representatives of McDougall Insurance presented a benefits brokerage plan as an option to our current plan with Manley Financial. Tipper Financial made a presentation to the board in June. The Board will make a final decision of all three options in late November or early December.



**7. Motion to approve the minutes for the Regular Meeting of 17 July 2018:**

Item 1 of the minutes amended to show the meeting was called to order by Councillor Panciuk.

**MOVED** by M. Roberts, **SECONDED** by M. Butler, THAT the minutes for the Regular Meeting of 17 July 2018 be approved as amended. **CARRIED**

No business arising from the minutes.

**8. Items for Information:**

**Statistics for July and August 2018**  
**CEO's Report**  
**Media List**

**MOVED** by M. Butler, **SECONDED** by Councillor Thompson, to receive the Items for Information. **CARRIED**

**9. Financial Statement to 31 August 2018:**

**MOVED** by M. Roberts, **SECONDED** by M. Butler, THAT the Financial Statement to 31 August 2018 be approved. **CARRIED**

**10. Capital Project update:**

**MOVED** by M. Roberts, **SECONDED** by G. Fraiberg, THAT the Library Board authorizes the CEO to accept the quote from Tom Belch and Sons Construction for the Library Garden capital project at a cost of \$26,400 plus HST. **CARRIED**

**11. Staff / Board / Volunteer recognition event closure:**

**MOVED** by G. Fraiberg, **SECONDED** by Councillor Thompson, THAT the Library Board approves the closure of the Library and Gallery on Tuesday, November 27<sup>th</sup>, 2018, from 9:30 a.m. to 12:00 p.m. for an event to recognize the staff, volunteers and Board members for the Library and Gallery.

**12. Wi-Fi system update:**

**MOVED** by Councillor Thompson, **SECONDED** by M. Butler, to receive the Wi-Fi system update report. **CARRIED**

**13. Correspondence:**

**MOVED** by M. Roberts, **SECONDED** by Councillor Thompson, to receive the letter from the Minister of Tourism, Culture and Sport. **CARRIED**



Belleville Public Library and John M. Parrott Art Gallery  
254 Pinnacle Street, Belleville, Ontario K8N 3B1  
TEL: (613) 968-6731 FAX: (613) 968-6841 [www.bellevillelibrary.ca](http://www.bellevillelibrary.ca)

14. **Other Business:** None

15. **Next meeting:** **Wednesday, October 24, 2018** – 6:00 pm. in the Board Room.

16. **Adjournment:** The meeting was adjourned at 7:10 pm. on a motion by M. Roberts.